

Governing Rules - Private Schools Fees

Article 1:

The following phrases, wherever mentioned herein, have the meanings as assigned to them, or else required by the context:

Rules

Rules governing school fees in private schools.

Ministry

Ministry of Education.

Minister

Minister of Education.

School

Each private school licensed by ministry to provide general education, kindergarten, special education or international education programs.

School Fees

Monetary amount collected by school for provision of education for the student, including fees for transport, textbooks and other services.

Student

Each learner, male or female, in a general education level, kindergarten or special education school, or in an international education program in a private school.

Article 2:

First: Deputy Minister shall form a committee in the ministry, to review private school fees.

Second: Committee should be specialized in the following:

1. Review of private school fees and charges, and reaching conclusive decisions on such, and on requests to increase these fees and charges in line with criteria and regulations.
2. Setting necessary procedures and manuals for the application of rules on private schools, and obtaining approval for such procedures and manuals from related authority.
3. Approving of formation and authority assignment of subcommittees at regional education departments to review and determine private school fees and conclude fee or charge increase requests as per criteria and regulations. Authorized director of regional education department should decide on formation of a subcommittee.
4. Committee may, when needed, and after authority approval, seek the assistance of competent financial or technical firm.
5. When needed, form support committees.

6. Prepare and report to authority, an annual report on committee and subcommittees' works.

Article 3:

Committee should convene at least once a month, and meetings shall be valid if attended by a majority of members. Committee decisions should be passed by majority vote of attending members. In case of a tie, the meeting chairperson's vote shall be the casting vote.

Article 4:

School fees and fees increase requests are reviewed against the following criteria:

a. Education Cost Criteria:

1. The building with all its components.
2. Classroom density average.
3. Teacher-student ratio average.
4. Support staff (clerical staff, workers and drivers) to student ratio average.
5. Additional curricula provided by school.
6. Student extra-curricular activities provided for by the school.
7. Active use of information technology and e-Learning.
8. Resources and apparatus, school furniture, and equipment and safety and security tools.
9. Professional development, workshops and training courses for school administrative and technical staff members.

b. School Efficiency Criteria:

1. School rating in the annual administrative and technical performance assessment conducted by ministry on private schools.
2. School pedagogic and educational achievements.
3. School ranking in national tests.
4. School ranking in tests of National Center for Assessment and Evaluation.

c. Other Criteria:

1. Penalties previously imposed on the school, if any.
2. School education and administrative jobs localization level.

Article 5:

1. School shall submit, when it felt necessary to increase school fees, a request for this purpose, in conformance with procedure set by ministry, within a period not exceeding the end of the first semester of each academic year.
2. Committee shall decide on the school request within a period not exceeding 45 days from request submission date.
3. Last date for fee increase requests for the upcoming academic year 2012-2013 shall be exempted as per paragraphs 1 and 2 of this article, wherein the last date for requests shall be Wednesday 03-03-2014, on the basis that the committee shall decide on requests in a period that ends on 11-05-2013.

Article 6:

Once the notification was sent to school about the committee decision on fees review or approval of its increase, it have to notify students, parents or guardians of the decision before the end of the academic year as per the period defined in private schools bylaws.

Article 7:

The school that was deemed not adhering to these rules would be dealt with in accordance with the laws, bylaws and instructions.